

# COVID-19 safety plan – snapshot

This snapshot can be posted in a place where it can be seen easily so your workers, clients and other people entering the workplace will know what actions are being taken.

**Business name:**

Thorndale Agricultural Society – Fall Fair

**Date Completed:** Aug 30, 2021**Revision date:** Sept. 3, 2021

## Measures we're taking

How we're ensuring workers know how to keep themselves safe from exposure to COVID-19

- By providing the safety plan ahead of time, posting updates at the gates and in the fair office and providing training as needed

How we're screening for COVID-19

- Each person entering the gates of the fair will be required to provide proof of completion of online COVID Screening or complete a paper version before being permitted on the grounds
- Max. capacity limits have been set significantly less than what we are permitted based on the size of the grounds (5000 daily on the grounds, 300 max in the social tent area)

How we're controlling the risk of transmission in our workplace

### Physical distancing and separation

- Contractors and Volunteers who are participating in events at the Thorndale Fair will only be scheduled for 2 hours at a time before a break is required
- EVERYONE will be required to wear a mask while inside the building.
- Contractors & Volunteers will be required to remain 6 feet apart or wear a mask
- Guests will be asked to keep social distancing while on the fairgrounds. Markings/Stickers will be placed on all spectator and picnic table areas reminding to keep socially distanced.
- Markings will be placed on the ground at 6 ft intervals for areas where they may be a line up (gate entrances, building entrances, etc.)

## Cleaning

- Contractors & Volunteers will be provided access to hand washing stations, sanitizing stations, disposable sanitizing wipes, gloves, and masks
- High touch services will be addressed in 2 ways. The picnic table area (outside by the food booths) and porta potty doors will be wiped down each hour by Agricultural Society volunteers. The entry/exit doors to the community centre and inside washrooms will be cleaned hourly by Municipality of Thames Centre staff. A log of cleaning dates/times will be posted in each area that we are required to clean on the hourly basis.
- The Modular Train building will not be a high touch service as they will have signs throughout the building to not touch the glass. The volunteers will spot clean/wipe down with disinfecting wipes anytime there is a breach of the no touch rule. The entry door to the Modular Train building will be propped open so this will not be a high touch surface, but should it be closed at anytime the Modular Train volunteers will wipe it down. It will be wiped down in the am when opening and again at the end of the day.

## Other

- Signage will be placed throughout the grounds reminding everyone that masks are required inside any building and are strongly recommended while outside when physically distancing cannot be achieved.
- There will be no consumption of food while inside any building – signage will be posted at the entry doors and through the building. The only exception to this will be the Municipality staff who have a breakroom that is not available to the public.
- Masks will only be permitted to be taken off while inside for drinking – specifically relating to anyone who is staffing the enclosed fair office with a distance barrier in place to the public areas.
- The Agricultural Awareness Tent will have a maximum of 2 sides only. Our hope that weather permitting is that it has no sides for better air flow.
- The poultry building will have doors opened about both ends for air circulation – these are large sliding doors and are never touched by anyone in the public. Our volunteers will ensure the cleaning of the latch upon opening and closing each day. Directional signage will be laid out along with do not touch the cages (as these are birds we find that no one gets close enough to touch them so we are not worried about any high touch services in the poultry building).

- The use of the kitchen will be for 2 individuals only. No members or the public are permitted in the kitchen area. The 2 volunteers will be wearing masks and gloves while preparing any food onsite (candy apples and bagged candy have been purchased wholesale). All food from this booth will be sold outside the community centre via access from the kitchen area.

### What we will do if there is a potential case, or suspected exposure to, COVID-19 at our workplace

- Middlesex London Health Unit Contact information: 519-663-5317 [health@mlhu.on.ca](mailto:health@mlhu.on.ca)
- Contact information is being gathered for each person (contractor, volunteer, or guest) attending the Thorndale Fall Fair via QR code or paper format
- As an overwhelming number of activities are all outside any individual who gets sick on the grounds will be asked to visit our onsite medical staff and be asked to remain isolated from others on the grounds.

### How we're managing any new risks caused by the changes made to the way we operate our business

- All contracts and volunteers on the grounds are generally scheduled for less than 2 hours shifts the exception being the Secretary and Treasurer who will be in the fair office inside the community centre. They will take breaks as needed with support of other members of the board.

### How we're making sure our plan is working

- As this is only a 3-day event the Executive of the Thorndale Agricultural Society will review the plan each morning (Sept 24, 25 & 26, 2021) and any comments/concerns that have been brought to their attention and adjust as needed.